

HOLY FAMILY PRIMARY AND NURSERY SCHOOL
THREE YEAR DEVELOPMENT PLAN

MATHS

2007~2008	Financial Cost e.g. sub cover/resources	2008~2009	2009~2010
<ol style="list-style-type: none"> 1. Review numeracy scheme of work.20.12.07 2. Assessment: Continue to administer annual school based and biannual standardised tests.30.05.08 3. Participate in annual Maths Competitions – Primary Maths Challenge (in-school and WELB based). 30.05.08 4. Provision of Inset training for full staff.30.05.08 5. Advise staff on utilisation of appropriate C2K software for mathematics as appropriate.30.05.08 6. Update inventory of books. 28.09.07 7. Requisition: purchase appropriate materials/books according to needs in individual classrooms.14.03.08 8. Continue to monitor and evaluate maths provision.29.02.08 9. Organise central maths store 28.09.07 10. Ensure the implementation of at least 2 aspects of assessment for learning each half term in planning and practice 27.06.08 11. Ensure the implementation of at least 2 aspects of TSPC each half term in planning and practice 27.06.08 12. Ensure the implementation of a revised half termly planning format each half term to meet the requirements of the revised curriculum 27.04.08 13. Audit variations between current school scheme and revised curriculum requirements 30.10.07 14. Develop an action plan by February 2008 to address these variations appropriately and forward to appropriate vice principal 29.02.08 	<p>ICT suite time to do NFER online</p> <p>Order tests from Maths Association Cover to accompany pupils to WELB competition</p> <p>Inset allocation</p> <p>Learning assistant time to update inventory Budget allocation</p> <p>Sub cover 2 days - £240</p> <p>Cover or learning assistant time to organise maths store</p>	<ol style="list-style-type: none"> 1. Continue to monitor and evaluate maths provision. 2. Assessment – continue to administer school based and twice yearly standardised tests (NFER online). 3. Update inventory of books. 4. Requisition – purchase appropriate materials/books. 5. Participate in annual Maths Competition – Primary Maths Challenge (in school/WELB run). 	<ol style="list-style-type: none"> 1. Continue to monitor and evaluate maths provision. 2. Assessment – continue to administer school based and twice yearly standardised tests (NFER online). 3. Requisition: purchase appropriate materials/books. 4. Participate in annual Maths Competitions (in school/WELB run). 5. Update inventory of books.

2006 – 2007 Success Rate = %

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LITERACY

2007-2008	Financial Cost e.g. sub cover/resources	2008-2009	2009-2010
<ol style="list-style-type: none"> 1. Monitor and evaluate literacy provision.29.02.08 2. Organise and review curriculum tests.29.02.08 3. Stocktake, requisition and update inventory.14.03.08 4. Continue to organise children’s participation in external competitions.27.06.08 5. Continue to organise storytelling (P6), public speaking (P7) and handwriting (P3-P7) events.14.03.08 6. Evaluate use of SRA programme.20.12.07 7. Evaluate use of electronic Big Books 20.12.07 8. Ensure the implementation of at least 2 aspects of assessment for learning each half term in planning and practice 27.06.08 9. Ensure the implementation of at least 2 aspects of TSPC each half term in planning and practice 27.06.08 10. Ensure the implementation of a revised half termly planning format each half term to meet the requirements of the revised curriculum 27.04.08 11. Audit variations between current school scheme and revised curriculum requirements 30.10.07 12. Develop an action plan by February 2008 to address these variations appropriately and forward to appropriate vice principal 29.02.08 13. Review policy and update 29.02.08 14. Introduce Accelerated Reading Programme 	<p>£1200 minimum P4-P7 INSET for participating teachers</p>	<ol style="list-style-type: none"> 1. Organise and review curriculum tests. 2. Storytelling event P6 – 2nd term. 3. Public speaking event P7 – 2nd term. 4. Handwriting (P3-P7) 2nd term. 5. Organise requisition. 6. Promote children’s participation in external competitions. 7. Promote use of software to enhance literacy. 8. Monitor and evaluate literacy provision. 9. Evaluate Accelerated Reading Programme and extend if necessary. 10. Formally evaluate the effectiveness of the literacy scheme of work. 	<ol style="list-style-type: none"> 1. Monitor and evaluate literacy provision. 2. Organise and review curriculum tests. 3. Organise handwriting competition (P3-P7) 2nd term. 4. Organise story telling (P6) and public speaking events (P7) in the 2nd term. 5. Promote children’s participation in external competitions. 6. Complete requisition. 7. Promote use of software to enhance literacy. 8. Continue to promote Accelerated Reading.

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ASSISTANT LITERACY/HOME SCHOOL LINKS

2007~2008	Financial Cost e.g. sub cover/resources	2008~2009	2009~2010
<ol style="list-style-type: none"> 1. Monitoring and evaluation of KS1 literacy provision.29.02.08 2. Continued development of resources in library and class, facilitated by book fair and clubs revenue.27.06.08 3. Ongoing training for new staff in library system. 30.10.07 4. Ongoing training for P5 library monitors.30.10.07 5. Further development of parental access to library resources and to Internet use. 30.10.07 6. Evaluate implementation of Home/School Links policy.29.02.08 7. P5 after school book club.27.06.08 8. Continued P2-P7 borrowing from library.27.06.08 9. P1 book bags.28.09.07 10. Ensure the implementation of at least 2 aspects of assessment for learning each half term in planning and practice 27.06.08 11. Ensure the implementation of at least 2 aspects of TSPC each half term in planning and practice 27.06.08 12. Ensure the implementation of a revised half termly planning format each half term to meet the requirements of the revised curriculum 27.04.08 13. Audit variations between current school scheme and revised curriculum requirements 30.10.07 14. Develop an action plan by February 2008 to address these variations appropriately and forward to appropriate vice principal 29.02.08 	<p>Sub cover</p> <p>Time</p> <p>Time</p> <p>Extended schools</p> <p>Inset</p>	<ol style="list-style-type: none"> 1. Monitoring and evaluation of KS1 literacy provision. 2. Continued development of resources in library and class, facilitated by book fair and clubs revenue. 3. Ongoing training for staff in library system. 4. Ongoing training for P4/5 library monitors. 5. Further development of parental access to library and to Internet use. 6. Implement reviewed Home/School Links policy. 7. P5 after school book club. 8. Continued P2-P7 borrowing from library. 9. P1 book bags. 10. Evaluate implementation of assessment for learning aspects. 11. Evaluate implementation of TS & PC aspects. 	<ol style="list-style-type: none"> 1. Monitoring and evaluation of KS1 literacy provision. 2. Continued development of resources in library and class, facilitated by book fair and clubs revenue. 3. Ongoing training for staff in library system. 4. Ongoing training for P4/5 library monitors. 5. P5 after school book club. 6. Continued P2-P7 borrowing from library. 7. P1 book bags.

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SEN/NURTURE

2007-2008	Financial Cost e.g. sub cover/resources	2008-2009	2009-2010
<ol style="list-style-type: none"> 1. To attain 'dyslexic friendly school' status. 2. To continue to raise awareness of the new SENDO legislation and its implications.20.12.07 3. To monitor and update SEN register continually.27.06.08 4. Maintain health and SEN registers.27.06.08 5. To develop, implement and monitor SEN action plan and to lead the SEN cluster group - 27.06.08 6. To continue to raise staff awareness of illness and syndromes which affect children and give rise to learning/behavioural difficulties.27.06.08 7. To monitor and evaluate the implementation of nurture provision.27.06.08 8. To upgrade SEN inventory.20.12.07 9. To devise a policy for gifted and talented children.29.02.08 10. To review SEN policy 29.02.08 11. To create class folders with SEN data 30.10.07 12. To introduce group EPs within classes 30.10.07 	<p>1 short inset session</p> <p>Time</p> <p>''</p> <p>Written advice</p> <p>Cluster group</p> <p>Cluster group</p>	<ol style="list-style-type: none"> 1. To continue to raise awareness of the new SENDO legislation and its implications. 2. To monitor and update SEN register continually. 3. Maintain health and SEN registers. 4. To continually liaise with external agencies. 5. To raise staff awareness of dyspraxia, MLD and SLD. 6. To implement the outcomes from our 07/08 SEN action plan. 7. To upgrade SEN inventory. 8. To evaluate 'ASD' and 'gifted and talented children' policies. 9. To implement changes, if any, in SEN (N Ireland) depending on guidance from DENI. 10. To attend all relevant SEN courses and training. 11. To disseminate information to all staff. 	<ol style="list-style-type: none"> 1. To implement and disseminate any changes in DENI legislation. 2. To monitor and update SEN register and health register. 3. To liaise with external/internal agencies. 4. To monitor and evaluate the implementation of nurture provision. 5. To upgrade SEN inventory. 6. To evaluate all SEN policies and appendices.

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RE/EMU

2007-2008	Financial Cost e.g. sub cover/resources	2008-2009	2009-2010
<ol style="list-style-type: none"> 1. Create PD/MU/RE schemes of work for Nursery – P7. 2. Co-ordinate Confirmation, First Confession and First Holy Communion.27.06.08 3. Review programme of meetings/services for First Holy Communion and Confirmation.28.09.07 4. Continue to develop appropriate resources for RE. 5. Requisition, maintain and circulate current inventory for RE/EMU.14.03.08 6. Audit variations between current school scheme and revised curriculum requirements.30.10.07 7. Develop and action plan by February 2008 to address these variations appropriately and forward to appropriate vice principal. 30.02.08 8. Review RE policy and update. 	<p>Time</p> <p>``</p> <p>``</p> <p>``</p> <p>``</p> <p>``</p>	<ol style="list-style-type: none"> 1. Implement revised scheme of work for (N-P7). 2. Co-ordinate Confirmation, First Confession and First Holy Communion. 3. Review and update programme of meetings for parents of First Holy Communion and Confirmation children. 4. Requisition, maintain and circulate current inventory for RE/EMU. 5. Develop partnership with school working on EMU projects. 	<ol style="list-style-type: none"> 1. Co-ordinate Confirmation, First Confession and First Holy Communion. 2. Review and update programme of meetings for parents of First Holy Communion and Confirmation children. 3. Requisition, maintain and circulate current inventory for RE/EMU. 4. Develop partnership with school working on EMU projects. 5. Evaluate revised scheme of work for nursery – P7 classes.

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NURSERY AND PLAY PROVISION

2007-2008	Financial Cost e.g. sub cover/resources	2008-2009	2009-2010
<ol style="list-style-type: none"> 1. Monitor planning.04.04.08 2. Requisition of resources.14.03.08 3. Implementation of the structured play scheme.20.12.07 4. In class support for play provision in years 1–4 20.12.07 5. Provision of appropriate Inset on effective play.20.12.07 6. Implement revised Delta programme.20.03.08 7. Introduce aspects of accelerated learning as appropriate.20.12.07 8. Dissemination of speech and language skills to KS1.20.12.07 9. Continue to develop outdoor play provision 27.06.08. 10. Audit variations between current school scheme and revised curriculum requirements 30.10.07 11. Develop an action plan by February 2008 to address these variations appropriately and forward to appropriate vice principal 29.02.08 		<ol style="list-style-type: none"> 1. Review nursery observation and assessment procedures. 2. Review policy statements. 3. Requisition of resources. 4. In class support for play provision (years 1–4). 5. Review and evaluate Delta programme. 6. Introduce aspects of accelerated learning as appropriate. 	<ol style="list-style-type: none"> 1. Monitor planning. 2. Review policy statements. 3. Requisition of resources. 4. Introduce aspects of accelerated learning as appropriate. 5. In-class support for play provision (years 1-4).

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MUSIC/CULTURAL HERITAGE

2007-2008	Financial Cost e.g. sub cover/resources	2008-2009	2009-2010
<ol style="list-style-type: none"> 1. Update and circulate music inventory.28.09.07 2. Production of Christmas and Summer shows.27.06.08 3. Continued development of school choir.27.06.08 4. Continued development of recorder skills P3-P7 including competition (internal). 27.06.08 5. Participate in choral competitions.27.06.08 6. Evaluate implementation of revised music scheme.30.05.08 7. Monitor WELB instrument tuition.27.06.08 8. Liaise with Board and extended school Tutors.27.06.08 9. Introduce new Comenius staff to staff and pupils. 10. Audit variations between current school scheme and revised curriculum requirements 30.10.07 11. Develop an action plan by February 2008 to address these variations appropriately and forward to appropriate vice principal 29.02.08 12. Review music policy and update. 	<p>Learning assistants</p>	<ol style="list-style-type: none"> 1. Update and circulate music inventory. 2. Production of Christmas and Summer shows. 3. Continued development of school choir. 4. Continued development of recorder skills P3-P7 including competition (internal). 5. Participate in choral competitions. 6. Continuation of Comenius project. 7. Monitor WELB instrument tuition. 8. Liaise with Board and extended school Tutors. 9. Develop cultural heritage policy. 10. Requisition resources for cultural heritage as appropriate. 	<ol style="list-style-type: none"> 1. Update and circulate music inventory. 2. Production of Christmas and Summer shows. 3. Continued development of school choir. 4. Continued development of recorder skills P3-P7 including competition (internal). 5. Participate in choral competitions. 6. Continuation of Comenius project. 7. Monitor WELB instrument tuition. 8. Liaise with Board and extended school Tutors. 9. Develop cultural heritage line of development. 10. Requisition resources for cultural heritage as appropriate.

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LEARNING AND TEACHING

2007-2008	Financial Cost e.g. sub cover/resources	2008-2009	2009-2010
<ol style="list-style-type: none"> 1. To facilitate and support implementation of the revised curriculum specifically in year 1 and year 5 classes 27.05.08. 2. To facilitate and support the implementation of assessment for learning requirements as identified in WAU, Literacy and Numeracy specifically in year 1 and year 5 classes – 27.05.08. 3. To facilitate and support implementation of thinking skills and personal capabilities requirements as identified in WAU, Literacy and Numeracy specifically in year 1 and year 5 classes – 27.05.08. 4. Requisition accelerated learning resources – 20.04.08 5. To support accelerated learning approaches within Numeracy in P1 & P5 – 27.05.08 		<ol style="list-style-type: none"> 1. To facilitate and support implementation of the revised curriculum specifically in year 2 and year 6 classes. 2. To facilitate and support the implementation of assessment for learning requirements as identified in WAU, Literacy and Numeracy specifically in year 2 and year 6 classes. 3. To facilitate and support implementation of thinking skills and personal capabilities requirements as identified in WAU, Literacy and Numeracy specifically in year 2 and year 6 classes. 4. Requisition accelerated learning resources. 5. To support accelerated learning approaches within ICT in P2 & P6. 	<ol style="list-style-type: none"> 1. To facilitate and support implementation of the revised curriculum specifically in year 3, year 4 and year 7 classes. 2. To facilitate and support the implementation of assessment for learning requirements as identified in WAU, Literacy and Numeracy specifically in year 3, year 4 and year 7 classes. 3. To facilitate and support implementation of thinking skills and personal capabilities requirements as identified in WAU, Literacy and Numeracy specifically in year 3, year 4 and year 7 classes. 4. Requisition accelerated learning resources. 5. To support accelerated learning approaches across the curriculum in P3, P4 & P7.

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LEADERSHIP AND MANAGEMENT

2007-2008	Financial Cost e.g. sub cover/resources	2008-2009	2009-2010
<ol style="list-style-type: none"> 1. Creation of revised job descriptions for all staff. 2. Review strategic goals and targets for period 2005-08. 3. Continued implementation of PRSD. 4. Introduction of revised curriculum as appropriate. 5. Review and reorganisation of management allowances and salary policy. 6. Continued implementation of review meetings with all teaching, auxiliary and ancillary staff. 7. Team leaders report on curricular responsibilities to BOG. 8. Implementation of staff handbook. 9. Funding applications as appropriate. 10. SMT training with RTU. 11. Development and deployment of core teams to take forward strategic goals. 12. Development, implementation and evaluation of action plans to secure strategic goals. 13. Re assessment for IIP. 14. Introduction of pupil profile. 15. Attainment of dyslexic friendly status for school. 16. Evaluation of appropriateness of EFQM status for Holy Family. 17. Evaluation of appropriateness of Curriculum Award status for Holy Family. 18. Participation of some staff on PQHNI information session. 		<ol style="list-style-type: none"> 1. Implementation of PRSD in line with policy. 2. Continued implementation of performance review meetings with teaching, auxiliary and ancillary staff. 3. Development, implementation and evaluation of action plans to secure strategic goals. 4. Funding applications as appropriate. 5. Team leaders report to BOG on curricular action plans. 6. Creation of a fully revised school development plan. 7. Cost/benefit analysis of the staff development plan. 8. Attainment of ICT kitemark status. 9. Attainment of either EFQM or Curriculum Award as appropriate. 10. Engagement of some staff in PQHNI programme. 	<ol style="list-style-type: none"> 1. Attainment of IIP status again. 2. Continued implementation of PRSD. 3. Updating of job descriptions of all staff as appropriate. 4. Development, implementation and evaluation of action plans to secure strategic goals. 5. Funding applications as appropriate. 6. Team leaders report to BOG on curricular action plans. 7. Maintenance of dyslexic friendly school status. 8. Attainment of PQHNI status by some staff.

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PARENTAL INVOLVEMENT

2007~2008	Financial Cost e.g. sub cover/resources	2008~2009	2009~2010
<ol style="list-style-type: none"> 1. Audit parents on quality of provision. 2. Novelty fundraising event. 3. Review, evaluate and amend as appropriate parent helper programme. 4. Offer certificated courses for parents via Shared City Trust. 5. Offer foreign language classes for parents. 6. Parent induction programmes re: nursery and primary one. 7. Development of parental fundraising committee: targets IWBs 8. Transfer Procedure/Programme. 9. Development of integrated service provision. 10. Extend school opening times to facilitate parents. 11. Involvement of parents in the awards for all programme (health and fitness). 12. Assessment and implementation of an open day if appropriate (Science day) 		<ol style="list-style-type: none"> 1. Parental audit on quality of provision. 2. Parent induction programme for nursery and primary one parents. 3. Implementation of delta programme for nursery parents. 4. Continue to build on the breadth and depth of integrated service provision. 5. Continue to promote the extension of school opening times to facilitate learning and parents. 6. Increase opportunities for parental fundraising committee (target reffloor corridors). 7. Monitor and evaluation of parental health and fitness programme. 8. Review and amend open day arrangements as appropriate. 	<ol style="list-style-type: none"> 1. Implementation of outcomes associated with parental audit. 2. Implementation of parent induction programmes and review the same. 3. Evaluate the nature and effectiveness of integrated service provision. 4. Review the impact of the extended schools provision and amend as appropriate. 5. Parental fundraising committee (target school playground resources). 6. Continue and develop induction and delta programmes. 7. Implementation of revised open day.

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GOVERNORS

2007-2008	Financial Cost e.g. sub cover/resources	2008-2009	2009-2010
<ol style="list-style-type: none"> 1. Continuation of review, evaluation and modifications as required. 2. Annual report to parents. 3. Annual school visit of governors. 4. Continued governor participation in PRSD process. 5. Governor participation in IIP assessment. 6. Governor involvement in prize giving events. 7. Governor involvement in curricular teams associated with annual action plans. 8. Governor involvement in school's application for dyslexic friendly standard. 		<ol style="list-style-type: none"> 1. Annual report to parents. 2. Annual school visit of governors. 3. Continued governor participation in PRSD process. 4. Governor participation in prize giving. 5. Governor participation in the ICT kitemark assessment. 6. Governor involvement in curricular teams associated with annual action plans. 	<ol style="list-style-type: none"> 1. Review and evaluation of all governor participation programmes. 2. Annual report to parents. 3. Annual governor visit. 4. Governor lead role in PRSD process. 5. Governor participation in IIP programme. 6. Governor participation in both the prize giving events and the curricular teams associated with annual action plans.

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HOLY FAMILY PRIMARY AND NURSERY SCHOOL
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BUILDING AND GROUNDS

2007-2008	Financial Cost e.g. sub cover/resources	2008-2009	2009-2010
<ol style="list-style-type: none"> 1. Minor works application for renewal of safety fence to the front of the school. 2. Removal of any redundant mobiles. 3. Phase seven of redecoration programme – repainting of two shared areas/two classrooms. 4. Repainting of exterior of 5 mobile classrooms. 5. Continuation with school grounds maintenance programme. 6. Review cost effectiveness of new nursery/primary playground. 7. Purchase and installation of whiteboards for four classrooms. 8. Modification of 6 classroom doors to include safety glass. 9. Installation of new storage/shelving in six KS2 classrooms part funded by WELB. 10. Implementation of chair lifts and extension. 11. Costing and implementation of air conditioning into two classes as appropriate. 12. Evaluation of cost effectiveness of installation of wind or solar powered heating devices. 13. Refurbishment of KS2 boy's toilets. 14. Implementation of new managed service and associated hardware. 	<p>WELB funded</p>	<ol style="list-style-type: none"> 1. Development of integrated services facility. 2. Phase eight of redecoration programme – repainting of corridors. 3. Modification of 6 classroom doors to include safety glass. 4. Continuation with schools grounds maintenance programme. 5. Continuation with school buildings maintenance programme. 6. Refurbishment of internal toilets P1 area. 7. Installation of new storage/shelving in two KS2 classrooms, part funded by ESA. 8. Purchase and installation of whiteboards for four classrooms. 	<ol style="list-style-type: none"> 1. Phase nine of redecoration programme – repainting of six shared areas and area A classrooms. 2. Modification of 6 classroom doors to include safety glass. 3. Refurbishment of internal toilets in P2 area. 4. Installation of new storage/shelving in 3 KS1 classrooms, part funded by ESA. 5. Overall review of buildings and grounds development. Establishment of new three year programme. 6. Purchase and installation of whiteboards for four classrooms.

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LINKS WITH THE COMMUNITY

2007~2008	Financial Cost e.g. sub cover/resources	2008~2009	2009~2010
<ol style="list-style-type: none"> 1. Make application for Comenius school partnership programme. 2. Sustain extended schools programme. 3. Develop and extend the school's participation in business education programmes. 4. Provide support for specific local charities via fund-raising 5. Establish a formal school promotion/marketing strategy (fliers/seasonal/local industry/publicity focus). 6. Continue to provide training opportunities for students, auxiliary staff, classroom assistants and student teachers. 7. Continue to sustain Comenius language assistant. 8. Develop and extend Integrated Service provision. 9. Sustain nurture provision. 10. Opening of Saturday library for community use. 11. Evaluate the cost effectiveness of crèche facility (3 – 5.30 daily). 12. Evaluate the effectiveness of the school website. 		<ol style="list-style-type: none"> 1. Review and evaluate the quality of extended schools provision. 2. Continue to support specific local charities via fund-raising. 3. Continue to provide training opportunities for students, including post primary, FE and university. 4. Sustain and develop Comenius participation. 5. Sustain and expand parents' programme via implementation of parental audit outcomes. 6. Increase e-learning possibilities to facilitate learning opportunities for pupils, parents and the wider community. 7. Establish school bus service to facilitate parent/pupil access. 8. Sustain nurture provision. 9. Maintain and expand school marketing strategy. 10. If appropriate implement crèche facility. 	<ol style="list-style-type: none"> 1. Support fund raising for local charities. 2. Continue to provide training opportunities for students (post primary, FE and university). 3. Sustain and develop Comenius participation. 4. Implementation of appropriate parents' programme. 5. Maximise e-learning possibilities for pupils, parents and wider community. 6. Maintain and develop extended schools provision. 7. Sustain nurture provision. 8. Review and evaluate school marketing strategy. 9. Update structure of school website.

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